CONTRACT POSITION – PROJECT COORDINATOR

Project Description:

- There are few Indigenous psychologists in Canada, highlighting the need to substantially increase the recruitment and training of Indigenous students in professional psychology.
- In 2020, the University of Manitoba departments of Psychology (Faculty of Arts; doctoral training program) and Clinical Health Psychology (Max Rady College of Medicine; residency program) co-hosted a 1-day event with the aim to improve pathways into clinical psychology for Indigenous students in Manitoba. Over the past year, our Pathways Working Group developed a project proposal with three overarching goals:
  - Developing a data collection strategy to describe pathways and barriers for Indigenous students considering careers in clinical psychology (and related disciplines).
  - Strengthening pathways through outreach to high schools and undergraduates.
  - Working within the existing University of Manitoba framework to begin the process of Indigenizing clinical psychology program curricula to build cultural safety and ensure that Indigenous students are supported throughout their training.

Job Details:

- 1 year contract position, renewable for a second year (up to 100 weeks)
- Pay is $26.50/hour (including 6% vacation pay)
- Contract is for one day per week (7 hours per day)
- Ability to work from home and make your own hours

Responsibilities:

- The Project Coordinator’s primary responsibility will be to oversee and manage the various elements of this project. This will require working collaboratively, meeting with, and communicating with our Working Group, including working on our project goals, sharing ideas, responding to direction and feedback, and providing regular updates.
- With the support of the Working Group, other responsibilities include:
  - Relationship building and maintenance – link to other University and community groups doing related work.
  - Data gathering and management – collect and synthesize information on how other programs and departments are building cultural safety and Indigenizing curricula.
  - Outreach – assist in developing an outreach strategy for high-school and undergraduate students.
  - Event planning – help organize days of learning for psychology graduate students, residents, and staff.
  - Summarize progress in written reports, participate in curriculum review, and other writing tasks as needed.

Requirements:

- Preference given to an Indigenous graduate student in any discipline, although senior undergraduate students / community members with relevant work and life experience are also encouraged to apply.
- Demonstrated experience working with Indigenous individuals, groups, and/or organizations.
- Awareness and understanding of the impact of colonization on Indigenous Peoples in Canada.
- Commitment to promote principles of anti-racism, cultural safety, equity, and inclusion.
- Comfortable and able to build strong connections with University and community groups.
• Ability to solve problems independently when appropriate, while also knowing when to seek support from our Working Group.
• Organized, efficient, and attentive to detail.
• Experience using Microsoft Office (i.e., Word, PowerPoint, Excel) and willing to learn other computer programs as needed.

Would be beneficial to have:
• Familiarity and/or willingness to learn about Indigenous cultures, traditions, histories, and cultural protocols in Manitoba.
• Familiarity and/or willingness to learn about the Truth and Reconciliation Commission’s Report [see link], the Canadian Psychological Association’s response to the TRC [see link], and other relevant documents that may inform our work.
• Interest in reviewing and developing educational curricula.
• Experience in creating presentations, pamphlets, and other informational materials.
• Experience with event planning.

How to apply:
• Application deadline: September 5, 2023.
• Please submit your resume and cover letter to Dr. Corey Mackenzie, Professor, Department of Psychology at corey.mackenzie@umanitoba.ca. You are also welcome to contact Dr. Mackenzie if you have questions about this position prior to applying.
• If you are selected for an interview, you will be asked to provide 2 references from past employers, an academic supervisor / instructor, and/or another professional reference who can comment directly on your skills.