

## 2019 NOMINATION PACKAGE

### DISTINGUISHED ALUMNI AWARD FOR COMMUNITY SERVICE



The Distinguished Alumni Award for Community Service recognizes graduates who have had a transformative impact on those in their community, either on the local, national or international stage.

#### CRITERIA

Nominees must demonstrate:

- extraordinary efforts that have made a positive impact on their community
- community service or volunteer work that has engaged and inspired others
- community service outside of their professional discipline in a voluntary or charitable capacity

#### ELIGIBILITY REQUIREMENTS

Alumni who have received an honorary degree bestowed by the University of Manitoba have received the institutions highest honour and therefore are not eligible for nomination.

In addition the following cannot be nominated:

1. Alumni who currently hold political office at a local, provincial/state, or national level.
2. Members of the Distinguished Alumni Awards Selection Panel.
3. Members of the Alumni Association Board of Directors.
4. Members of the University of Manitoba Board of Governors.

#### CONDITIONS OF NOMINATION

1. Nominees must be graduates of the University of Manitoba in a recognized degree, diploma or certificate program.
2. Nominees must be in good standing in the community and cannot have engaged in activities that could bring any dishonour to the University of Manitoba.
3. Nominations must be submitted according to the guidelines presented in that year.
4. An individual may receive an award in more than one category during their lifetime, but may be honoured in only one category each year.
5. The intention of this program is to present one award per category per year. However, an exception can be made in the event there is a group of individuals working together towards the same initiative.
6. Nominations can be made by University of Manitoba alumni, staff, faculty, students or a member of the public.
7. Nominations cannot be put forward by immediate family members of the nominee.
8. Nominators must contact the individual prior to submitting their nomination package to confirm the following:
  - The individual agrees to be nominated.
  - The nominee understands their potential selection is contingent on being available to attend the Celebration of Excellence awards gala to accept the award in person.



9. All nominations will be treated as confidential.
10. Nominations received after the closing date will not be accepted.
11. Alumni may not nominate themselves.
12. Nominations can include current or past University of Manitoba staff members, but they must be recognized for work outside of their job description.

## **NOMINATIONS**

- A nomination form must be completed in full or the nomination will not be considered.
- A one page biographical summary of the nominee must be provided.
- Two letters of reference must be provided addressing each selection criteria (no more than 280 words each). Reference letters must not be written by the nominee or their immediate family.
- Nominee's current Curriculum Vitae (CV) must be provided.
- Additional supporting material can be provided. Supporting material, no more than eight pages, can include listing of other awards received, media clippings, etc.
- Nominations must be reviewed by Alumni Relations prior to being submitted to the Distinguished Alumni Awards Selection Panel to ensure all nominees meet the conditions of nomination, including degree(s), and completeness of application.

*Unsuccessful nominations will automatically be moved forward for consideration for two years.*

## **NOMINATIONS MUST BE RECEIVED BY NOVEMBER 7, 2018**

To submit a nomination, please save and fill in the form electronically.

E-mail the completed PDF to [deanna.fair@umanitoba.ca](mailto:deanna.fair@umanitoba.ca)

For more information, contact:

Deanna Fair

**Alumni Relations, University of Manitoba**

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# NOMINATION FORM

**PLEASE FILL IN THE FOLLOWING INFORMATION:**  
(please fill in electronically)

## ABOUT THE NOMINEE

Name .....

Telephone ..... E-mail .....

Current position/occupation .....

**Degree(s) obtained at the University of Manitoba - please indicate year(s):**  
(To the best of your knowledge; otherwise please contact Alumni Relations if you need more information)

Degree ..... Year .....

Degree ..... Year .....

Degree ..... Year .....

**Degree(s) from universities other than the University of Manitoba: (to the best of your knowledge)**

Degree ..... Year ..... University .....

Degree ..... Year ..... University .....

Degree ..... Year ..... University .....

The nominee has been informed of the submission of their nomination and understands that their selection is contingent on their ability to attend the Celebration of Excellence on Wednesday, May 8, 2019 to accept the award in person. I understand the Selection Panel reserves the right to reassign the nominee to another award category if they feel the nominee is better suited for another category based on the information in the award submission.

Yes      No

## ABOUT THE NOMINATOR

Name .....

Address .....

City, Province/State ..... Postal/Zip Code .....

Telephone ..... Fax ..... E-mail .....

Relationship to Nominee .....

Signature ..... Date submitted .....

*By typing your name in the signature field, you are indicating that you have signed the nomination form.  
A handwritten signature is not required.*



## REFERENCES

Please attach two letters of reference from individuals other than the nominator.

The names of those who have provided letters of reference are:

1. Name .....

Phone .....

E-mail.....

Relationship to Nominee.....

2. Name .....

Phone .....

E-mail.....

Relationship to Nominee.....



1. How has the nominee's efforts impacted, inspired and contributed to others in the community outside of his or her professional role?